

UULKRAAL ESTUARY FORUM (UEF)

MINUTES OF UEF MEETING HELD ON 18 SEPTEMBER 2014

AT 13H00 – GREAT WHITEHOUSE, KLEINBAAI

1. Welcome

MG welcomed all present. He apologized for not being more involved in his role as chairperson of the UEF due to other commitments. MG will stay on as the Chairman and PdV was appointed as the Vice Chairman, it was accepted by all. DC noted that the Overstrand Municipality will provide admin support to the UEF through HF.

2. Apologies and Attendance Register

Attendees: Benjamin Kondokter (BK), Heloise Fortune (HF), Danie Coetzee (DC), Wilna Kloppers (WK), Alouise Lynch (AL), Pieter Scholtz (PS), Pierre de Villiers (PdV) and Maarten Groos (MG)

Apologies recorded from: Wayne Gabb, Tjierck Hoekstra, Patrick van Coller, Deon Geldenhuys and Liezl Bezuidenhout.

The Attendance register was circulated.

3. Minutes of Previous Meeting

Amendments

None

Acceptance of the Minutes

The minutes of 12 July 2013 was accepted by all.

4. Matter arising

None

5. Additions and Amendments to Agenda

New items to be added to the Agenda;

- i) Constitution / RDM – Pierre de Villiers
- ii) Salinity Readings – Danie Coetzee
- iii) Monitoring – Danie Coetzee
- iv) Bird Counts – Alouise Lynch
- v) Developments – Benjamin Kondokter

6. Municipal Coastal Committee (MCC)

MG reported that there was no progress on this matter. PdV noted that he will represent the Forum at the MCC quarterly meetings. He needs the forum to provide him with the priorities that needs to be tabled at the MCC. If there's any issues that's not resolved at the MCC the forum will ask Francois Kotze to assist whereby it will be tabled at the Provincial Coastal Committee (PCC).

7. **Letters sent to Stakeholder Agencies (DEA, DAFF, Oceans and Coast, DEA&DP, ODM, OSM) follow up and feedback on Management Plan and nomination for representatives to serve on the UEF.**

MG informed all that the letters went out but we need confirmation as to whether all the bodies did complete it. PdV and HF will follow up who the representatives of each body is.

ACTION: PdV AND HF TO FOLLOW UP ON LETTERS SENT TO STAKE HOLDER AGENCIES

8. **Management Forum Constitution**

PdV informed all that the Cape Estuaries Programme was driven by a unit within CapeNature, now the Western Cape Province has taken on Estuary Management and they are setting up a programme which will go out on Tender and in that they will develop a standard forum grouping as to who needs to be in the forum and a standard basic constitution. The Estuary Management Plan will be reviewed and finalized by DEA so that it can be adopted by local municipalities and the Minister. These three processes will happen within the next 6 months.

ACTION: PdV TO PROVIDE FEEDBACK NEXT YEAR AT UEF MEETING WITH REGARDS TO PROGRESS

9. **Adoption and signing of the RDM study by DWA.**

WK did follow up with their National office there seems to be a misunderstanding with regards to where the documentation is. She suggested a meeting with Barry, their national office, themselves and Pierre to finalize this point.

ACTION: WK TO SCHEDULE A MEETING WITH ROLEPLAYERS TO FINALIZE RDM

10. **Alien Clearing – Update on Landowners and who is interested and willing to get involved.**

MG informed all that the alien clearing in general in the Walkerbay Conservancy is going well. Alien clearing on the banks of the Estuary has to be done. The landowners on the banks of the Estuary are CapeNature, Overberg District Municipality and 1 private landowner (Game Farm) MG will get contact details and forward to PdV. PdV will follow up with CapeNature and provide feedback at the next meeting on the way forward. BK noted that on the left hand side towards Gansbaai the land belongs to ODM. BK will get contact details of all the landowners and to give to MG.

ACTION: PdV TO FOLLOW UP WITH CAPENATURE ON ALIEN CLEARING AND PROVIDE FEEDBACK AT THE NEXT MEETING.

ACTION: BK TO GET CONTACT DETAILS OF ALL THE LANDOWNERS AND GIVE TO MG.

11. **Gansbaai Explore – blogging on the Explore Site**

Alouise informed that the site is set up already she only needs content, for exp; Photographs, history, stakeholder logos and videos of the estuary. DC mentioned that Rob Fryer can also be contacted for UEF data. BK noted that it was decided that OSM external website will be used to store all data. AL noted that she will then get all the information for the explore site from the OSM website. BK accepted the role to coordinate all the information for the Municipal website and AL will coordinate all the information for the Explorer site. DC has photographs of all the estuaries. AL will create a dropbox where everyone could add their info for her to access.

ACTION: AL TO CREATE A DROPBOX TO ADD INFORMATION FOR THE WEBSITES

ACTION: BK TO COORDINATE ALL THE INFO FOR THE MUNICIPAL WEBSITE

ACTION: AL TO COORDINATE ALL THE INFO FOR THE EXPLORE SITE

12. Water Affairs, DEA presentations at next UEMF as motivation to attend.

PdV noted that DEA will not be attending estuary meetings they will attend the MCC unless there is a specific agenda point relating to Province then DEA&DP will come otherwise they will ask him to represent.

13. Way forward and Date of Next meeting

PdV will get contact of CARA Landcare to attend the next meeting to provide info on Alien Clearing.

14 November 2014 at Great White House at 13:00

14. Closure

The Chairperson thanked all for attending.
Meeting closed at 14:00.

ACTIONS TO BE NOTED BY ALL:

- ***POINT 7: ACTION: PdV AND HF TO FOLLOW UP ON LETTERS SENT TO STAKE HOLDER AGENCIES***
- ***POINT 8: ACTION: PdV TO PROVIDE FEEDBACK NEXT YEAR AT UEF MEETING WITH REGARDS TO PROGRESS***
- ***POINT 9: ACTION: WK TO SCHEDULE A MEETING WITH ROLEPLAYERS TO FINALIZE RDM***
- ***POINT 10: ACTION: PdV TO FOLLOW UP WITH CAPENATURE ON ALIEN CLEARING AND PROVIDE FEEDBACK AT THE NEXT MEETING.
ACTION: BK TO GET CONTACT DETAILS OF ALL THE LANDOWNERS AND GIVE TO MG.***
- ***POINT 11: ACTION: AL TO CREATE A DROPBOX TO ADD INFORMATION FOR THE WEBSITES
ACTION: BK TO COORDINATE ALL THE INFO FOR THE MUNICIPAL WEBSITE
ACTION: AL TO COORDINATE ALL THE INFO FOR THE EXPLORE SITE***
- ***POINT 13: PdV TO GET CONTACT FOR CARA LANDCARE TO ATTEND THE NEXT MEETING.***